



BRIERCLIFFE PRIMARY SCHOOL

"In work and play, only our best."



GOVERNOR VACANCY

Dear Parents and Carers,

We currently have a Parent Governor vacancy on our Governing Body. We are therefore seeking nominations from parents who want to put themselves forward for this important role.

Attached to this letter you will find a Nomination Form and Notification of a Parent Governor Election process which includes details of the timescales for the proposed election. You will also find information provided by Lancashire County Council about the role of Parent Governors and eligibility criteria. We also thought it would be useful to provide some further information about the Governing Body and what is expected of Governors to help inform your decision-making should you be considering putting yourself forward for this role.

The Governing Body is responsible for the conduct of the school and for promoting high standards. The Governing Body carries out its role by setting the vision for the school and then ensuring that the school works efficiently and effectively towards achieving this vision. It does this by building a thorough knowledge of the school and its community, by both supporting and constructively challenging the school, and by ensuring accountability and compliance.

Governors need not be experts in the field of education. What they do need is an interest in the school and in the welfare of our children and the time and willingness to get involved. The skills you have can be very useful to the Governing Body. You may have skills in, for example, financial management which would be of benefit to the Governing Body. Governors also need 'soft skills' – the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question and to make connections between different types of information.

Our Governing Body expects Governors to

- Attend the full Governing Body meeting once a term.
- Sit on one at least one of the sub-committees and attend the meetings which are held once a term (All meetings currently take place on school on Wednesdays from 5.15pm.)
- Become a nominated Governor for at least one specific area
- Visit the school, sometimes during the school day, to represent the Governing Body when appropriate
- Commit to attend training courses, perform additional research as required and take part in monitoring at least one area within the school

In return, our Governing Body commits to

- Provide you with a structured induction
- Provide access to quality training via Lancashire Council
- Provide you with an experienced Governor as mentor

If you would like any further information or would like to discuss the role of a Governor with the school, please contact me on 01282 459421.

Yours sincerely,

J Ramsbottom, Headteacher